



Huntingdon Academy

A L.E.A.D. Academy

**Headteacher:** Mr Ross Middleton

**Address:** Alfred Street Central, St Ann's,  
Nottingham NG3 4AY

**Telephone:** 0115 915 6841

[admin@huntingdonacademy.co.uk](mailto:admin@huntingdonacademy.co.uk)

Tuesday 21<sup>st</sup> July 2020

Dear parents/carers,

As we head towards the official end of the academic year, our thoughts turn to September and the return back to school for all of our Huntingdon Family. I wanted to write to you to share important information for September. This is based upon current government guidance and is subject to change as the government shares further information and updates.

Needless to say, in September our Huntingdon Family will need to be flexible and adaptable and incredibly supportive of each other as we respond to the pandemic and the impact that it has on our everyday lives.

Within this letter, we have attempted to be as detailed as possible with the information that we can give you.

The government guidelines are:

- grouping children together in groups or "bubbles"
- avoiding contact between these groups during the school day
- separate starting, finishing, lunch and break times
- attendance compulsory with the threat of penalty fines
- test and trace in place for schools
- regular cleaning of hands
- those with symptoms told to stay out of school
- no big group events like school assemblies
- masks not expected for pupils or staff

### **What is a Class Bubble?**

From September, all of the children will be back in their own classes with their new class teachers. Each class will be part of a bubble consisting of two year groups (for example Years 5 and 6 = 1 bubble). Where possible, bubbles need to be kept separate from each other. This means playtimes and lunchtimes will be staggered and assemblies will be via Zoom / Microsoft Teams using the whiteboards in each classroom. We are hoping that as time goes on, we will be able to invite parents/carers to our Achievement / Class Assemblies but during Autumn term we will be limiting the amounts of visitors on site. Teachers will be able to move between bubbles if needed; this will enable us to continue with our music lessons and enable us to provide planning and assessment time for teachers.

Registered no. 0829621





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### **What will my child's classroom look like?**

Where possible, children will be required to sit facing the teacher in rows. They will be able to sit next to their classmates, as social distancing is not required within each bubble. Reading books will be sent home from September, but the number of times they are taken between home and school may be reduced.

### **What will my child be taught?**

Your child will be taught a broad and balanced curriculum when they return to school. In the first half term, we will also have a significant focus on mental health and wellbeing; closing gaps they may have in their learning and adjusting to being back in school.

### **Will my child need to wear school uniform?**

During our school re-opening phase, our school uniform policy has been more relaxed, especially in terms of footwear. From September, we expect to see all children back in full uniform; however Year 5 and 6 will not be expected to wear blazers as they are difficult to wash. Please see our uniform policy for further details.

### **What time will my child start and finish school?**

In September, parents/carers will need to say goodbye to their child at the school gate. To avoid congestion at the school gate, and to enable all children to come into school safely, we will be staggering start and finish times. The following times need to be strictly adhered to (see table on the next page).

It is very important that children arrive at school on time to prevent children from different bubbles from being in close proximity to each other. When children arrive at the gate, they will say goodbye to their parents and line up inside the school ground. Please can we ask that only one parent drops off their child. Your child will be asked to sanitise their hands on entry to their classroom and hand sanitiser will be provided.

Schools are not required to check temperatures. **If your child does have a high temperature, we ask that they remain at home.** Please see our 'What to do if your child has symptoms' page of our website.

**Children will be encouraged to social distance where possible although the main reduction in risk for schools is for children to be operating in consistent bubbles.**

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### Start and Finish Times for Week One and Two (Thursday 3rd September)

Class	Gate	Start Time	Finish Time
F1 (Mrs Ford)	3	8:45am	12:00pm
EYFS (Ms Sullivan & Miss Andrew)	4 (then line up on EYFS playground)	8:40am	2:50pm
1C (Miss Byrne now Mrs Cousins)	1	8:35am	2:50pm
1LC (Miss Lees-Collier)	1	8:45am	3:00pm
2W (Miss Want)	1	8:55am	3:10pm
2P (Miss Pithers)	2	8:55am	3:10pm
3H (Miss Hill)	3	8:25am	2:40pm
3V (Ms Vaughan)	3	8:35am	2:50pm
4W (Miss Webb)	2	8:25am	2:40pm
4B (Miss Ball)	2	8:35am	2:50pm
5L (Miss Lees)	3	8:55am	3:10pm
5T (Mrs Towse)	2	8:45am	3:00pm
6S (Mrs Shaw)	1	8:25am	2:40pm
6W (Miss Wraight)	4	8:25am	2:40pm

**When collecting children from school, parents/carers must remain outside the school boundary and wait for the class teacher to handover their child. Please adhere to social distancing guidelines while you are waiting to collect your child.**

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### **Does my child need to return in September?**

The government guidance states that school attendance will be compulsory from September and that fines will be issued if a child fails to attend.

Unless your child is unwell, they will be expected in school, on time, every day. As always, we want to work with our parents so if you have a child who is feeling particularly anxious about returning to school or you as a parent have concerns please contact the school to arrange a meeting if you haven't done so already.

### **What does my child need to bring?**

From September, your child can come to school with their normal school bag, water bottle, PE kit and lunch box (if required). Please do not send your child to school with their own pencil case. If the weather is sunny in September, they will also need sun cream and a sunhat.

### **What to do if my child becomes unwell?**

If your child becomes unwell in school, we will call you and ask you to pick up your child as soon as possible. If your child has Covid symptoms they will need to have a test. Please see the 'What to do if your child has symptoms' page of our website. We are hoping that in September we will have a small number of test kits in school to enable us to send one home with your child for you to administer. If your child becomes unwell at home, we ask that you do not send your child, or their siblings, into school until your child has been tested and the test has come back as negative.

### **Breakfast Club**

In the early stages of the school year due to our desire to maintain the distancing between each bubble, we will not provide breakfast club for the first two weeks of school. This will then be reviewed and we will endeavour to provide this service as soon as we can.

### **What do I do if I want to speak to my child's teacher?**

Parents/carers will only be able to come into school by prior appointment, and only if we are not able to discuss the matter on the telephone. If you wish to speak to your child's class teacher or a member of the senior team including myself or the SENCo, you will need to email the office and someone will get back to you. I appreciate there is a lot of information in this letter for you to take on board, especially if your child has not been back in school during our reopening phase. If you have any questions please do not hesitate to contact the school office on [admin@huntingdonacademy.co.uk](mailto:admin@huntingdonacademy.co.uk)

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### **How can I help the school as a parent?**

- Help your child understand the importance of an increased awareness hygiene: clean clothes, washing their hands, 'catch it, bin it, kill it' if they sneeze or cough
- Comply with the NHS Track and Trace system so that if you or your household come in contact with anyone who has the virus you can follow the NHS advice and help keep the school community safe
- Be prepared to come to school as soon as possible if your child displays any symptoms and follow the school's policy
- Communicate with school via phone to help reduce the risk to school staff

Please also check the school website regularly for updates and further information.

We look forward to seeing you and your child in September.

Yours sincerely

Mr R Middleton  
**Headteacher**

Registered no. 08296921

